



## Project Status and ARC Transactions

There are times when transactions will need to be processed for a project even after the project's end date (e.g. Invoices). As in the past, there is a 90-day grace period within which transactions can continue to be processed for projects. A Project's status is a useful indicator to determine whether transactions will be permitted. ARC uses Statuses that mimic the Freeze and Delete Flags in FAS. Project Status controls online entry in ARC, while Processing Status controls integrating systems.

The table below provides guidance, by transaction type, on how a project's status determines what will happen when submitting transactions in ARC.

Transaction Type	Project Status					
	Open	Ended	Closeout	Closed	Hold	Budget
Requisition	OK	Reject	Reject	Reject	Reject	Reject
PO	OK	Reject	Reject	Reject	Reject	Reject
Voucher	OK	Warning	Reject	Reject	Reject	Reject
PO Close	OK	Warning	Warning	Reject	Reject	Reject
Journal Entry	OK	Warning	Warning	Reject	Reject	Reject
	Active	Active	Active	Inactive	Inactive	Active
	Processing Status					

- “OK” means that the transaction is allowed to be processed
- “Reject” means that the transaction cannot be processed
- “Warning” means that the transaction can be processed, but the user will receive a warning message when submitting

*Note on Project Statuses:*

- The ‘Ended’ status is applied to a project automatically based on the Project/Activity End date
- ‘Closeout’ and ‘Closed’ statuses are applied manually by SPF
- ‘Hold’ status requires agreement between School/Department, SPF, and SPA